Information Security Policy Statement

It is the policy of Operational Excellence (OPEX) Group to maintain an Information Security Management System which is designed to meet the requirements of ISO 27001. We will strive to continuously improve our ISMS through having the framework in place for setting, monitoring, reviewing, and achieving our objectives and we will seek continual improvement in the effectiveness and performance of our management system based on analysis of risks.

We will address any identified risks, threats, or vulnerabilities by applying the appropriate security risk treatments.

We will ensure that our policy is available to all internal interested parties via our notice board and to all external interested parties via our website and we will comply with all legal, statutory & contractual requirements & all relevant codes of practice.

To pursue our policy, we will be guided by these fundamentals.

Confidentiality *– safeguarding the accuracy and completeness of assets*

Integrity *– ensuring that information is not made available or disclosed to unauthorised individuals, entities or processes*

Availability *– being accessible and usable upon demand by an authorised entity*

Our Information Security Management System is intended to promote safe and reliable working practices. This policy outlines the standards that you must observe when using these systems, when we will monitor their use and the action that we will take if you breach these standards.
Every employee is responsible for implementing our Information Security Management System and, as the CEO, I would emphasise our commitment to this system and will ensure that the proper resources are allocated to implement this policy effectively.

The scope of this policy relates to Capturing and pre-processing of customer data, Presentation / Manipulation / Visualisation of Customer Data, Product Security, Hosting Environment (inc. Storage & Backup of Customer Data) and the use of the I.T. systems operated by the company in pursuit of providing these services.

This policy will be reviewed, and if necessary revised, annually during Management Review.

Signed on behalf of Opex

CEO

Date   *06/12/2022*

Document	Title	Rev	Author	QA	Approved	Date
POL001A	Information Security Policy Statement	1.0	JFH Support	G Deans	J Bennett	06/12/2022